

# Recruitment Registration Support

For GPs seeking recognition from statutory bodies



## Who we help

Our registration support package is for General Practices that source their own candidates from overseas but need help with the registration process.

## Alecto expertise

As part of our ongoing work of recruiting GPs from the UK, Ireland and New Zealand, we have extensive experience in supporting GPs through the transition to Australia. We have established registration support systems for GPs seeking recognition from statutory bodies in Australia.

Our registration team has developed a working knowledge of the processes and regularly provides information about how to avoid the pitfalls in the registration process.

Because we have dozens of candidates going through the system at any given time, we are quick to pick up on any changes in the system which means we can react fast and respond with appropriate measures.

We offer this same service to our regular clients who may have sourced their own overseas candidates through direct contact or referrals. This helps to ensure that your candidates get the same level of service as candidates sourced through Alecto Australia and to ensure that they are supported throughout the transition process.

## Key registration services

- Document verification via the Australia Medical Council
- Application for recognition of comparability with the RACGP
- Receipt of FAEG from the RACGP to support specialist registration
- Application for an initial provider number from Medicare
- Application for the relevant 19AB exemption
- Support to the clinic and the candidate for the visa process
- Specialist registration with the Medical Board of Australia (via AHPRA)
- Application for a TFN/ABN
- Support from our accountant with setting up an Australian business entity (as required)
- Access to discounted medical indemnity insurance (as required)

## About the registration process

The length of the registration process varies depending on several factors such as:

- The time of year (all processes are likely to take longer over the period from mid-December to late February).
- Recent changes that may be in the process of implementation and therefore take longer than necessary.
- The responsiveness of individual candidates and their ability to process application forms quickly.

However, we find that most candidates can complete the entire process within 6 to 9 months. For those who are onshore for part or all the process, the process may be shorter by several weeks.

## Our deliverables

The As part of the package we will provide the following services:

- The same standard of service provided to our Alecto Australia candidates.
- Unlimited phone calls and emails from candidates to get detailed information about all aspects of the registration process (all responses provided within 1-2 business days).
- Unlimited phone calls and emails from clients regarding any aspect of the service.
- Written information sheets on every key step of the process which include practical tips gathered from our experience with working with dozens of candidates.
- Free general advice from our migration agents.
- Use of our connections to staff at RACGP and other agencies to get answers more directly and quickly than would be possible for candidates going directly.
- Membership of Alecto Connect and free access to all transition support services

Invoices for final payment are issued when the candidate has been issued a Medical Provider Number. Eligible candidates will also hold unrestricted Specialist Registration with AHRPA.

## Exclusions & Disclaimers

- As we have not been involved in the selection of candidates, we cannot provide any warranties for the quality of the candidates and may also not be able to conduct the checks that would be part of our normal recruitment process.
- Changes to the registration process occur frequently and often without notification. As a result, we cannot make assurances on behalf of any processes for any of the statutory bodies (eg. AMC, AHPRA, Medicare, Department of Home Affairs). We will, however, ensure that we will use our best efforts to keep abreast of changes and to provide updated information as soon as it is available.
- All registration fees payable to statutory bodies are payable by the applicant/candidate and are not included in our consulting fees.
- Visa sponsorship fees payable to the Department of the Home Affairs must be covered by sponsors and will not be covered by our consulting fees.

## Costs

- Our registration support service starts from \$7,500 plus GST.
- Should you only require assistance with specific sections, this can be provided for a reduced price and will be quoted individually.
- The initial 50% of this fee would be due upon commencement with the remaining 50% due upon completion. All invoices are due within 14 days of the issue date.

## Next steps

Please get in touch with us on [info@alecto.com.au](mailto:info@alecto.com.au) or call us on **1800 604 332** to discuss your requirements and goals. Ask for an obligation free quote.